

TOWNSHIP OF KERNS

MINUTES OF THE REGULAR MEETING OF COUNCIL - March 5th, 2019

KERNS MUNICIPAL HALL

Present: Reeve: Terry Phillips
Councillors: Dennis Jibb, Mark Lenover, Carter Seymour, Loren Runnalls

Staff: Clerk-Treasurer: Michel Lachapelle
Regrets: Guy Godmaire
Regrets: Jordan Kemp

Meeting started at 8:00 p.m.

1- Call meeting to order & Adoption of Agenda

2019-033 **Moved: Mark Lenover** **Seconded: Dennis Jibb**
That we, the Council of the Township of Kerns do hereby, open the Regular Meeting of Council of March 5th, 2019 at 8:00 p.m.
"CARRIED"

2019-034 **Moved: Loren Runnalls** **Seconded: Carter Seymour**
That we, the Council of the Township of Kerns do hereby, accept the agenda as amended.
"CARRIED"

2- Adoption of Minutes:

2019-035 **Moved: Loren Runnalls** **Seconded: Mark Lenover**
That we, the Council of the Township of Kerns do hereby, adopt the Minutes of the Regular Council Meeting of February 5th, 2019 as circulated.
"CARRIED"

3- Declaration of pecuniary interest

None

4- Delegations/Presentations

None

5- Payments of Accounts - Vouchers No. 2019-02

2019-036 **Moved: Carter Seymour** **Seconded: Mark Lenover**
That we, the Council of the Township of Kerns do hereby, approve the Payment of Accounts as presented:

Roads	\$ 25,475.62
Fire Department	\$ 2,273.01
General Administration	\$ 19,699.76
Total Voucher 2019-02	<u>\$ 47,448.39</u>

"CARRIED"

6- Reports from Staff and Others

- a- Roads
February has been another busy month for snow removal.
- b- Fire
No fire calls this past month.
- c- Others

2019-037 **Moved: Dennis Jibb** **Seconded: Loren Runnalls**
That we, the Council of the Township of Kerns do hereby, acknowledge receipt and accept the following reports/minutes, and that it be filed:

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- i Earlton-Timiskaming Regional Airport Authority Managers Report January 2019
“CARRIED”

7- Correspondence for Council’s Consideration:

- a- Ministry of Finance - 2019 OMPF Funding Update
- b- TeMAG - 2018-2022 Membership Fee
- c- Little Claybelt Homesteaders Museum - Donation Request
- d- Township of South Stormont - OMPF allotment in future years
- e- Community Living Temiskaming South - Request Donation

2019-038 **Moved: Mark Lenover** **Seconded: Carter Seymour**
That we, the council of the Township of Kerns do hereby agree to pay the Temiskaming Mayors Action Group membership fee of \$7.16 for the year 2019 and authorize the Reeve to attend their regular meetings.
“CARRIED”

2019-039 **Moved: Dennis Jibb** **Seconded: Loren Runnalls**
That we, the Council of the Township of Kerns do hereby, agree to provide a sponsorship donation of \$200.00 to the Little Claybelt Homesteaders Museum as requested in their letter dated February 11, 2019.
“CARRIED”

2019-040 **Moved: Mark Lenover** **Seconded: Carter Seymour**
That we, the Council of the Township of Kerns do hereby, support the Township of South Stormont’s Resolution No. 047/2019 petitioning the Provincial Government to complete the OMPF review in an expeditious manner as future financial consideration ensures municipal sustainability.
“CARRIED”

2019-041 **Moved: Dennis Jibb** **Seconded: Mark Lenover**
That we, the Council of the Township of Kerns do hereby, agree to provide the Municipal Per Capital donation of \$107.40 to the Community Living Temiskaming South as requested in their letter dated February 12, 2019.
“CARRIED”

8- Correspondence for Council’s Information:

- a- AGCO (Alcohol and Gaming Commission of Ontario) - Cannabis Retail Store
- b- Ministry of Finance - Ontario Cannabis Legalization Fund - Second Payment - February 12, 2019
- c- FONOM - 2019 Northeastern Municipal Conference
- d- Teeny Tiny Summit 2019 Presentation Details - April 8, 2019
- e- 2019 DTSSAB Budget - March 20, 2019
- f- Timiskaming Health Unit After Hours Call Service
- g- Ministry of Municipal Affairs and Housing - Schedule 10 of Bill 66
- h- Minister of Finance - January 25 2019 - Cannabis Control Act, 2017
- i- OSG - AED’s and Fire Extinguishers
- j- Ministry of Economic Development - Ontario’s Automotive Industry
- k- Township of Evanturel - MTO - Winter Maintenance Contract Secondary Highways
- l- Ministry of Natural resources and Forestry - Aggregate Permit
- m- Temiskaming 4-H - Thank you letter
- n- Connex Ontario - Organization funded by the Ontario Ministry of Health and Long-Term Care

9- Other business:

- a- Statement of Remuneration and Expenses 2018

2019-042 **Moved: Loren Runnalls** **Seconded: Dennis Jibb**

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That we, the Council of the Township of Kerns do hereby, accept the Statement of Remuneration and Expenses for amounts paid to each Member of Council for the Year 2018, as presented by the Treasurer.

“CARRIED”

b- K. Smart Associates Limited - Bridge Inspections (7)
Council agreed to discuss the bridge inspections at the next Council meeting.

c- Infrastructure Solutions Inc. - Proposal for Asset Management Policies and Standard Operating Procedures

2019-043 **Moved: Loren Runnalls** **Seconded: Dennis Jibb**

That we, the Council of the Township of Kerns do hereby, accept Infrastructure Solutions Inc. Proposal in the amount of \$5,000 to draft Asset Management Policies and Standard Operating Procedures.

“CARRIED”

d- Timiskaming Health Unit Board - Board Member Appointment

2019-044 **Moved: Mark Lenover** **Seconded: Carter Seymour**

That we, the Council of the Township of Kerns do hereby, appoint Kimberly Gauthier to the Timiskaming Board of Health for the four year term. This appointment is conditional to the approval from the majority of the Townships of James, Hudson, Armstrong, Matachewan and Kerns.

“CARRIED”

e- Tree Canopy and Natural Vegetation Policy

2019-045 **Moved: Carter Seymour** **Seconded: Loren Runnalls**

That we, the Council of the Township of Kerns do hereby, accept the Tree Canopy and Natural Vegetation Policy as presented.

“CARRIED”

f- Council Member Pregnancy and/or Parental Leave Policy

2019-046 **Moved: Mark Lenover** **Seconded: Loren Runnalls**

That we, the Council of the Township of Kerns do hereby, accept the Council Member Pregnancy and/or Parental leave Policy as presented.

“CARRIED”

g- OCIF-FC - Projects

2019-047 **Moved: Mark Lenover** **Seconded: Loren Runnalls**

That we, the Council of the Township of Kerns do hereby, agree to use the Ontario Community Infrastructure Fund - Formula Component (OCIF-FC) 2019 allocation to perform gravel resurfacing on Milberta Rd

“CARRIED”

10- By-laws:

a) By-law No. 2019-06 To Approve the Code of Conduct Policy [*three readings*]

2019-048 **Moved: Loren Runnalls** **Seconded: Carter Seymour**

That **By-law 2019-06**, being a By-law to Approve the Code of Conduct Policy, be received and read a first and second time.

“CARRIED”

2019-049 **Moved: Dennis Jibb** **Seconded: Mark Lenover**

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That **By-law 2019-06**, being a By-law to Approve the Code of Conduct Policy, be read a third time and that the same be engrossed in the By-Law Book.
“CARRIED”

b) By-law No. 2019-07 To Approve and Implement a Code of Conduct Policy [*three readings*]

2019-050 **Moved: Mark Lenover** **Seconded: Loren Runnalls**

That **By-law 2019-07**, being a By-law to approve and implement a Council-Staff Relations Policy, be received and read a first and second time.
“CARRIED”

2019-051 **Moved: Carter Seymour** **Seconded: Dennis Jibb**

That **By-law 2019-07**, being a By-law to approve and implement a Council-Staff Relations Policy, be read a third time and that the same be engrossed in the By-Law book.
“CARRIED”

c) By-law No. 2019-08 To Approve and implement a Tree Canopy and Natural Vegetation Policy [*three readings*]

2019-052 **Moved: Mark Lenover** **Seconded: Carter Seymour**

That **By-law 2019-08**, being a By-law to Approve and implement a Tree Canopy and Natural Vegetation Policy, be received and read a first and second time.
“CARRIED”

2019-053 **Moved: Loren Runnalls** **Seconded: Dennis Jibb**

That **By-law 2019-08**, being a By-law to Approve and implement a Tree Canopy and Natural Vegetation Policy, be read a third time and that the same be engrossed in the By-Law book.
“CARRIED”

d) By-law No. 2019-09 To Approve the Council Member Pregnancy and/or Parental Leave Policy [*three readings*]

2019-054 **Moved: Carter Seymour** **Seconded: Loren Runnalls**

That **By-law 2019-09**, being a By-law to Approve the Council Member Pregnancy and/or Parental Leave Policy, be received and read a first and second time.
“CARRIED”

2019-055 **Moved: Loren Runnalls** **Seconded: Dennis Jibb**

That **By-law 2019-09**, being a By-law to Approve the Council Member Pregnancy and/or Parental Leave Policy, be read a third time and that the same be engrossed in the By-Law book.
“CARRIED”

11- Resolution to move to a closed session

a) None

12- Adjournment

2019-056 **Moved: Loren Runnalls** **Seconded: Carter Seymour**

That we, the Council of the Township of Kerns do hereby, adjourn the Regular Council Meeting at 9:00 p.m. and will meet again on April 2nd, 2019 or at the call of the Reeve.
“CARRIED”

Reeve

Clerk-Treasurer