

TOWNSHIP OF KERNS
MINUTES OF THE REGULAR MEETING OF COUNCIL
of NOVEMBER 4TH, 2025
Held at the Kerns Community Hall

Present: Deputy Reeve: Mark Lenover
Councillors: Loren Runnalls, Dennis Jibb, Carter Seymour
Staff: Krystle Seymour, Clerk-Treasurer
Guy Godmaire, Road Superintendent
Others: 4 Members of the Public
Regrets: Reeve: Terry Phillips

1. Call Meeting to Order & Adoption of Agenda:

2025-144 **Moved: Dennis Jibb** **Seconded: Carter Seymour**
That we, the Council of the Township of Kerns do hereby, open the Regular Meeting of Council of November 4th, 2025 at 7:30 p.m; and

Appoint Deputy Reeve Lenover to chair the Regular Meeting in the absence of Reeve Phillips.
“CARRIED”

2025-145 **Moved: Dennis Jibb** **Seconded: Carter Seymour**
That we, the Council of the Township of Kerns do hereby, accept the agenda as presented.
“CARRIED”

2. Adoption of Minutes:

- a. Regular Meeting of October 7th, 2025
- b. Closed Session Meeting of October 7th, 2025

2025-146 **Moved: Loren Runnalls** **Seconded: Carter Seymour**
That we, the Council of the Township of Kerns do hereby, adopt the following minutes:
a. Regular Meeting of October 7th, 2025 as presented.
b. Closed Session Meeting of October 7th, 2025 as amended.
“CARRIED”

3. Disclosure of Pecuniary Interest:

None

4. Delegations:

None

5. Payment of Accounts – Voucher No. 2025-10

2025-147 **Moved: Carter Seymour** **Seconded: Loren Runnalls**
That we, the Council of the Township of Kerns, do hereby, approve the payment of accounts as presented:

Roads	\$100,821.54
Fire	\$1,557.39
Admin	\$29,951.50
Total Voucher 2025-10	\$132,330.43

“CARRIED”

6. Reports from Staff & Others:

- a. Roads Department Report:

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The Roads Superintendent reports that a lot of brush cutting was done this fall with the Township tractor and brush cutter. A culvert was changed on North Quarry Road. Winter sand will be done tomorrow. The equipment is ready for winter operations which will likely be starting soon. He also provided an update on the break-in at the hall and garage that occurred last winter.

b. Fire Department Report:

The Fire Chief reports that there were no fire calls this past month. They are working on signing up the volunteers to take the theory in December/January for certification. One member has resigned from the Fire Department and Fire Chief Lenover thanked him for his many years of service.

c. Others:

- i. Eco-Logix's Landfill Report – September 2025**
- ii. NEPH Board Minutes – September 25th, 2025**
- iii. Treasurer's Report – October 2025**
- iv. Reports from Council and Staff [no item]**

2025-148 **Moved: Loren Runnalls Seconded: Dennis Jibb**

That we, the Council of the Township of Kerns do hereby, acknowledge receipt and accept the following reports/minutes, and that it be filed along with the minutes of the regular meeting:

- a. Roads Department Report
- b. Fire Department Report
- c. Others
 - i. Eco-Logix's Landfill Report – September 2025
 - ii. NEPH Board Minutes – September 25th, 2025
 - iii. Treasurer's Report – October 2025
 - iv. Reports from Council and Staff

“CARRIED”

7. Correspondence for Council's Consideration:

- a. Pavilion Women's Centre – 2025 Proclamation of International Day of Elimination of Violence Against Women**

2025-149 **Moved: Dennis Jibb Seconded: Loren Runnalls**

The Township of Kerns does hereby proclaim NOVEMBER 25th as The International Day for the elimination of Violence Against Women; and

WHEREAS violence continues to be the greatest gender inequality rights issue for women, girls, gender-diverse individuals; and

WHEREAS November is Woman Abuse Prevention Month; and

WHEREAS November 25th the International Day for the Elimination of Violence Against Women; and

WHEREAS Femicide rates are on the rise in Ontario, with over 62 femicides occurring in Ontario in 2024; and

WHEREAS Our community is committed to ending femicide and all forms of gender-based violence; and

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WHEREAS Indigenous, Black, South Asian and South East Asian women and girls continue to experience higher rates of violence, including femicide; and WHEREAS last year in Ontario, on average every 6 days a woman or child lost their life due to femicide; and

WHEREAS in five of the last six years, at least one person from the District of Timiskaming was the victim of femicide; and

WHEREAS this month and throughout the 16 Days of Activism Against Gender-Based Violence, we acknowledge our community's support of the Wrapped in Courage campaign and commitment to ending gender-based violence; and

WHEREAS there is an urgent need for greater investment and action to end gender-based violence in our community and throughout Ontario; and

WHEREAS it is recognized that the courage of a woman alone is not enough, it takes an entire community to end gender-based violence; and

Now, therefore, the Council for the Township of Kerns does hereby proclaim and declare that November 25th, 2025 shall be known as "**The International Day for the Elimination of Violence Against Women**" and urge all citizens to recognize this day by acting to support survivors of gender-based violence.
"CARRIED"

b. Township of Edwardsburgh-Cardinal – Ontario Community Infrastructure Fund (OCIF)

2025-150 **Moved: Carter Seymour Seconded: Loren Runnalls**
That we, the Council of the Township of Kerns do hereby, acknowledge receipt of resolution from the Township of Edwardsburgh Cardinal calling on the Government of Ontario to make amendments to the existing Ontario Community Infrastructure Fund (OCIF) as provided in their resolution made on September 29th 2025; and

Direct municipal staff to issue a letter of support to the Township of Edwardsburgh Cardinal.
"CARRIED"

c. Town of Bradford West Gwillimbury – Removing HST_GST from New Homes
None

8. Correspondence for Council's Information:
None

9. Other Business:
a. Memo 25-020 – Council Meeting Schedule - 2026

2025-151 **Moved: Dennis Jibb Seconded: Loren Runnalls**
That we, the Council of the Township of Kerns do hereby, acknowledge receipt of *Memo-25-020 Council Meeting Schedule – 2026*; and Approve the following Council Meeting schedule for the upcoming year:

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January 6 2026
February 3 2026
March 3 2026
April 7 2026
May 5 2026
June 2 2026
July 7 2026
August 4 2026
September 1 2026
October 6 2026
November 3 2026
December 1 2026

And do hereby agree to change the Regular Meeting time to 7:00 p.m. beginning January 6th, 2026;

Direct municipal staff to amend the procedural by-law to reflect this time change and present it for Council's consideration at the following Regular Meeting of Council.

"CARRIED"

b. Memo 25-021 – By-Law Enforcement Services

2025-152 **Moved: Dennis Jibb** **Seconded: Loren Runnalls**
WHEREAS the Municipality's current By-law Enforcement Officer has confirmed his retirement effective December 31, 2025;

AND WHEREAS efforts to establish a joint enforcement contract through the Temiskaming Municipal Services Association have not succeeded;

AND WHEREAS several neighbouring municipalities remain interested in developing a shared enforcement model;

THEREFORE BE IT RESOLVED THAT Council support continued collaboration with interested municipalities to develop a joint Expression of Interest (EOI) for by-law enforcement services;

AND THAT the Clerk Treasurer be authorized to work with partner municipalities to issue and award the EOI on behalf of the Municipality.
"CARRIED"

c. Memo 25-022 – Emergency Response Plan – Annual Table Top Exercise

2025-153 **Moved: Carter Seymour** **Seconded: Dennis Jibb**
That we, the Council of the Township of Kerns do hereby, acknowledge receipt of *Memo-25-022 – Emergency Response Plan – Annual Table Top Exercise*; and

Agree to schedule the Township of Kerns' annual table top emergency meeting at the Harley Community Hall on November 19th, 2025 for the following attendees:

- Terry Phillips, Reeve
- Guy Godmaire, Road Superintendent

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- Mark Lenover, Fire Chief
 - Krystle Seymour, CEMC
 - Allison Doyon, Alternate CEMC
 - Melanie Woods, Municipal Staff
- “CARRIED”

d. Memo 25-023 – Emergency Control Group & Admin Shared Services Agreement

2025-154 **Moved: Loren Runnalls** **Seconded: Carter Seymour**
That we, the Council of the Township of Kerns do hereby, acknowledge receipt of *Memo-25-023 “Emergency Control Group & Administrative Shared Services Agreement”*; and

Agree to schedule the Township of Kerns’s annual Emergency Control Group meeting and bi-annual Shared Services Administrative meeting with representatives from the Township of Harley, Township of Hudson and Township of Casey for Tuesday, November 25th, to be attended by Reeve Terry Phillips.
“CARRIED”

e. Memo – 25-024 – Timiskaming District Joint Compliance Audit Committee 2026-2030 Establishment and Terms of Reference

2025-155 **Moved: Dennis Jibb** **Seconded: Loren Runnalls**
That we, the Council of the Township of Kerns do hereby, acknowledge receipt of *Memo-25-024 “Timiskaming District Joint Compliance Audit Committee 2026-2030 Establishment and Terms of Reference”*; and

That Council establish and appoint a joint Compliance Audit Committee in accordance with the Municipal Elections Act for the 2026-2030 Term; and

That Council approve the 2026-2030 Timiskaming District Joint Compliance Audit Committee Terms of Reference, as presented; and

That Council approve the appointment of the following members to the Timiskaming District Joint Compliance Audit Committee commencing on October 1st, 2026, and ending on November 14th, 2030:

- Alvin Willard
- Robert Norris
- Heather Sandrin
- Chris Wray (Alternate Member)
- Don Studholme (Alternate Member)

And finally, that Clerk-Treasurer prepare the necessary by-laws for council’s consideration at the regular council meeting of November 4th, 2025.
“CARRIED”

10. By-Laws:

- a. By-Law 2025-13** Being a by-law to establish and appoint the 2026-2030 Timiskaming District Joint Compliance Audit Committee
[three readings]

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2025-156 **Moved: Loren Runnalls** **Seconded: Dennis Jibb**
That **By-Law No. 2025-13**, being a by-law to establish and appoint the 2026-2030 Timiskaming District Joint Compliance Audit Committee be received and read a first and second time.
“CARRIED”

2025-157 **Moved: Carter Seymour** **Seconded: Loren Runnalls**
That **By-Law No. 2025-13**, being a by-law to establish and appoint the 2026-2030 Timiskaming District Joint Compliance Audit Committee be read a third time and that the same be engrossed in the by-law book.
“CARRIED”

b. By-Law 2025-14 Being a by-law to adopt the Timiskaming District Joint Compliance Audit Committee 2026-2030 terms of reference
[three readings]

2025-158 **Moved: Dennis Jibb** **Seconded: Carter Seymour**
That **By-Law No. 2025-14**, being a by-law to adopt the Timiskaming District Joint Compliance Audit Committee 2026-2030 terms of reference be received and read a first and second time.
“CARRIED”

2025-159 **Moved: Loren Runnalls** **Seconded: Dennis Jibb**
That **By-Law No. 2025-14**, being a by-law to adopt the Timiskaming District Joint Compliance Audit Committee 2026-2030 terms of reference be read a third time and that the same be engrossed in the by-law book.
“CARRIED”

11. Resolution to Move to Closed Session:


None

12. Adjournment:

2025-160 **Moved: Loren Runnalls** **Seconded: Carter Seymour**
That we, the Council of the Township of Kerns do hereby adjourn the Regular Meeting at 8:22 p.m. and will meet again on December 2nd, 2025 or at the call of the Reeve.
“CARRIED”



Terry Phillips, Reeve



Krystle Seymour, Clerk-Treasurer