

**TOWNSHIP OF KERNS**  
**MINUTES OF THE REGULAR MEETING OF COUNCIL**  
of DECEMBER 2<sup>ND</sup>, 2025  
Held at the Kerns Community Hall

**Present:**   **Reeve:**     Terry Phillips  
**Councillors:** Loren Runnalls, Dennis Jibb, Mark Lenover, Carter Seymour  
**Staff:**        Krystle Seymour, Clerk-Treasurer  
                  Guy Godmaire, Road Superintendent  
**Others:**     4 Members of the Public  
**Regrets:**     None

**1. Call Meeting to Order & Adoption of Agenda:**

2025-161   **Moved:**   Carter Seymour           **Seconded:**   Loren Runnalls  
That we, the Council of the Township of Kerns do hereby, open the Regular Meeting of Council of December 2<sup>nd</sup>, 2025 at 7:30 p.m.  
“CARRIED”

2025-162   **Moved:**   Dennis Jibb               **Seconded:**   Loren Runnalls  
That we, the Council of the Township of Kerns do hereby, accept the agenda as presented.  
“CARRIED”

**2. Adoption of Minutes:**

- a. Public Meeting of November 4<sup>th</sup>, 2025 – 2025-B01-Double Ridge Farms Inc.
- b. Regular Meeting of November 4<sup>th</sup>, 2025

2025-163   **Moved:**   Loren Runnalls           **Seconded:**   Carter Seymour  
That we, the Council of the Township of Kerns do hereby, adopt the following minutes:  
a. Public Meeting of November 4<sup>th</sup>, 2025 – 2025-B01-Double Ridge Farms Inc. as presented.  
b. Regular Meeting of November 4<sup>th</sup>, 2025 as presented.  
“CARRIED”

**3. Disclosure of Pecuniary Interest:**

None

**4. Delegations:**

None

**5. Payment of Accounts – Voucher No. 2025-11**

2025-164   **Moved:**   Carter Seymour           **Seconded:**   Dennis Jibb  
That we, the Council of the Township of Kerns, do hereby, approve the payment of accounts as presented:

Roads	\$36,376.09
Fire	\$3,004.93
Admin	\$107,212.88
Total Voucher 2025-11	\$146,593.90

“CARRIED”

**6. Reports from Staff & Others:**

- a. Roads Department Report

**TOWNSHIP OF KERNS**  
**MINUTES OF THE REGULAR MEETING OF COUNCIL**  
**of DECEMBER 2<sup>ND</sup>, 2025**  
**Held at the Kerns Community Hall**

The Roads Superintendent reports that the bridge inspections were completed this fall. No major/urgent repairs are required. Some minor repairs are needed. There are some deck boards that need to be changed on some of the wooden deck bridges which will have to be special ordered. The Superintendent summarized how the OGRA meeting went and funding they are requesting from the government on behalf of the Ontario municipalities. He presented a map showing where gravel was laid down in 2025 and he also outlined the contract that Kerns has with Harley Township for Roads Superintendent services. The contract will be renewed in the new year and reminded council that Kerns does not have a full time Road Superintendent.

**b. Fire Department Report**

The Fire Chief reports that they responded to 4 calls this past month. One Kenabeek call, one MVC, and one false alarm. Grant money that is still left to be spent in 2025 was discussed.

**c. Others**

- i. Eco-Logix's Landfill Report – October 2025**
- ii. TMSA Update**
- iii. TMA Meeting Minutes – October 30<sup>th</sup>, 2025**
- iv. NEPH Meeting Minutes – October 23<sup>rd</sup>, 2025**
- v. Treasurer's Report – November 2025**
- vi. Reports from Council and Staff [no item]**

2025-165 **Moved: Dennis Jibb**                      **Seconded: Mark Lenover**  
That we, the Council of the Township of Kerns do hereby, acknowledge receipt and accept the following reports/minutes, and that it be filed along with the minutes of the regular meeting:

- a. Roads Department Report
- b. Fire Department Report
- c. Others
  - i. Eco-Logix's Landfill Report – October 2025
  - ii. TMSA Update
  - iii. TMA Meeting Minutes – October 30<sup>th</sup>, 2025
  - iv. NEPH Meeting Minutes – October 23<sup>rd</sup>, 2025
  - v. Treasurer's Report – November 2025
  - vi. Reports from Council and Staff [no item]

“CARRIED”

**7. Correspondence for Council's Consideration:**

- a. Township of Manitouwadge – 2+1 Highway Program on 11&17**

2025-166 **Moved: Carter Seymour**                      **Seconded: Dennis Jibb**  
That we, the Council of the Township of Kerns do hereby, acknowledge receipt of resolution from the Township of Manitouwadge regarding their support for phased implementation of a 2+1 highway program on Highways 11 and 17 as a nation-building initiative; and

Direct municipal staff to issue a letter of support to the Township of Manitouwadge.

“CARRIED”

- b. Stormont, Dundas & Glengarry – Conservation Authorities**  
No Action

**TOWNSHIP OF KERNS**  
**MINUTES OF THE REGULAR MEETING OF COUNCIL**  
**of DECEMBER 2<sup>ND</sup>, 2025**  
**Held at the Kerns Community Hall**

8. **Correspondence for Council's Information:**
- a. **Little Claybelt Wind Project Update**
  - b. **Saugeen First Nation's Child Wellbeing Law**

9. **Other Business:**
- a. **Memo 25-025 – Pothole Prevention & Repair Program – Funding Opportunity**

2025-167    **Moved: Dennis Jibb**                      **Seconded: Mark Lenover**  
That we, the Council of the Township of Kerns do hereby, acknowledge receipt of *Memo-25-025 Pothole Prevention & Repair Program – Funding Opportunity*; and  
Direct municipal staff to apply for this funding.  
“CARRIED”

- b. **Memo 25-026 – Insurance Renewal – 2026**

2025-168    **Moved: Mark Lenover**                      **Seconded: Carter Seymour**  
That we, the Council of the Township of Kerns do hereby, acknowledge receipt of *Memo-25-026 – Insurance Renewal – 2026* along with the proposal provided by McDougall Insurance; and

Direct Municipal Staff to prepare and present a by-law for council's consideration at the Regular Meeting of December 2<sup>nd</sup>, 2025 authorizing the Clerk-Treasurer to execute an Insurance Program Proposal with an annual premium of \$42,951 plus applicable taxes provided by McDougall Insurance.  
“CARRIED”

- c. **K. Smart & Associates Limited – 2025 Structure Inspections Appraisal Report**

2025-169    **Moved: Loren Runnalls**                      **Seconded: Dennis Jibb**  
That we, the Council of the Township of Kerns do hereby, acknowledge receipt of K. Smart & Associates Limited's 2025 Structure Inspection Appraisal Report dated November 2025 which is to be filed with the minutes of the Regular Meeting.  
“CARRIED”

10. **By-Laws:**

- a. **By-Law 2025-15**    Being a by-law to amend the Corporation of the Township of Kerns' By-Law 2024-04 to govern the proceedings of council, the conduct of its members and the calling of meetings No. 927-Municipal Emergency Act Provisions  
*[three readings]*

2025-170    **Moved: Mark Lenover**                      **Seconded: Dennis Jibb**  
That **By-Law No. 2025-15**, being a by-law to amend the Corporation of the Township of Kerns' By-Law 2024-04 to govern the proceedings of council, the conduct of its members and the calling of meetings No. 927-Municipal Emergency Act Provisions be received and read a first and second time.  
“CARRIED”

**TOWNSHIP OF KERNS**  
**MINUTES OF THE REGULAR MEETING OF COUNCIL**  
**of DECEMBER 2<sup>ND</sup>, 2025**  
**Held at the Kerns Community Hall**

- 2025-171    **Moved: Mark Lenover**                      **Seconded: Dennis Jibb**  
That **By-Law No. 2025-15**, being a by-law to amend the Corporation of the Township of Kerns' By-Law 2024-04 to govern the proceedings of council, the conduct of its members and the calling of meetings No. 927-Municipal Emergency Act Provisions be read a third time and that the same be engrossed in the by-law book.  
"CARRIED"
- b. By-Law 2025-16**    Being a by-law to amend "Schedule A" to By-Law 2023-12 being a by-law to establish user fees for the Corporation of the Township of Kerns  
*[first reading]*
- 2025-172    **Moved: Loren Runnalls**                      **Seconded: Carter Seymour**  
That **By-Law No. 2025-16**, being a by-law to amend "Schedule A" to By-Law 2023-12 being a by-law to establish user fees for the Corporation of the Township of Kerns be received and read a first time.  
"CARRIED"
- c. By-Law 2025-17**    Being a by-law to enter into an agreement with the Township of Harley for Shared Administrative Services  
*[three readings]*
- 2025-173    **Moved: Dennis Jibb**                              **Seconded: Loren Runnalls**  
That **By-Law No. 2025-17**, being a by-law to enter into an agreement with the Township of Harley for Shared Administrative Services be received and read a first and second time.  
"CARRIED"
- 2025-174    **Moved: Mark Lenover**                      **Seconded: Dennis Jibb**  
That **By-Law No. 2025-17**, being a by-law to enter into an agreement with the Township of Harley for Shared Administrative Services be read a third time and that the same be engrossed in the by-law book.  
"CARRIED"
- d. By-Law 2025-18**    Being a by-law to authorize the signing of a municipal insurance renewal proposal for 2026  
*[three readings]*
- 2025-175    **Moved: Carter Seymour**                      **Seconded: Mark Lenover**  
That **By-Law No. 2025-18**, being a by-law to authorize the signing of a municipal insurance renewal proposal for 2026 be received and read a first and second time.  
"CARRIED"
- 2025-176    **Moved: Loren Runnalls**                      **Seconded: Carter Seymour**  
That **By-Law No. 2025-18**, being a by-law to authorize the signing of a municipal insurance renewal proposal for 2026 be read a third time and that the same be engrossed in the by-law book.  
"CARRIED"

**TOWNSHIP OF KERNS**  
**MINUTES OF THE REGULAR MEETING OF COUNCIL**  
**of DECEMBER 2<sup>ND</sup>, 2025**  
**Held at the Kerns Community Hall**

**11. Resolution to Move to Closed Session:**

None


**12. Adjournment:**

2025-177    **Moved: Carter Seymour**                      **Seconded: Loren Runnalls**

That we, the Council of the Township of Kerns do hereby adjourn the Regular Meeting at 8:20 p.m. and will meet again on January 6<sup>th</sup>, 2026 at 7:00 p.m. or at the call of the Reeve.

“CARRIED”

  
\_\_\_\_\_  
Terry Phillips, Reeve

  
\_\_\_\_\_  
Krystle Seymour, Clerk-Treasurer